

ST JOHN'S ALLOTMENT ASSOCIATION 1983
Minutes of the Annual General Meeting
held at Kenilworth Sports & Social Club
8 April 2019 at 7.30pm

PRESENT

R W.Shanks, Chair

S Allinson
Arthur Belgrove
Catherine Dallaway
Helen Essex
Steve Essex
Ruth Harris, Treasurer
C Jordan
A Knight
K Knight
Roy Lockwood

Ben Mullins
Chris Othen
Janice Othen
Dave Shurrock
T Singh
Mick Spellar
Peter Spencer
Bill Suckling
Paul Thomason

*Rosemary Spencer,
(Secretary)*

WELCOME;

Chairman Bob Shanks welcomed everyone and thanked them for coming. He also gave thanks to those who organised the annual flower show and to those who come along to help when needed.

APOLOGIES

were received from Rhoda Bedington, P Bugden, E Clarke, Terry Cripps, Philip Gallaway, A Hickman, B Hickman, M Williams and S Williams.

MINUTES of 2018 AGM Meeting

Had been previously circulated and were taken as read. They were agreed as being correct, and accepted after a proposal by Peter Spencer, seconded by Arthur Belgrove.

MATTERS ARISING; None

PLOT SECRETARY'S REPORT (Chris Othen)

Chris noted that there had been only one session of inspecting plots last year due to poor weather conditions. He explained the 'ownership', and maintenance of paths and commented that he had not been informed of any break-ins or loss of produce or tools.

He is standing down from this job, but will remain on the committee and will be available to help Arthur Belgrove who has agreed to take over. Bob Shanks thanked him for all his excellent work over many years, and he was applauded by those present. Two people mentioned that they had been affected by rats.

TREASURER'S REPORT & ACCOUNTS: (Ruth Harris); these had been distributed and the accounts were about to be signed off by the auditor. Ruth briefly explained the current financial situation. There is £8,000 in the bank. The audit of the accounts was not yet completed, but no problems were envisaged as the stocktake had been audited.

The accounts were accepted unanimously by the meeting, after a proposal from Chris Jordan, seconded by Stella Allinson.

ELECTION OF OFFICERS AND COMMITTEE.

All current committee members are willing to stand again and Arthur Belgrove has agreed to become the Plot Secretary, so proposed by Chris Othen and seconded by Bob Shanks, all were elected unanimously. *Chair*; Bob Shanks, *Secretary*; Rosemary Spencer (non-Executive), *Treasurer*; Ruth Harris, *Plot Secretary*; Arthur Belgrove, *Trading Secretary*; Peter Spencer, *Health & Safety Officer*, Nick Summners, *Committee members*; Toni Hickman, Terry Cripps, Chris Jordan, Chris Othen, Sue Joughin and Steve Essex,

APPOINTMENT OF AUDITOR.

Chris Othen proposed and Peter Spencer seconded that Ann Gibbons be appointed Auditor of the accounts and this was agreed unanimously.

HEALTH & SAFETY; a report by Nick Sumner was read by Ruth. It included general guidelines for plot holders in regard for their own personal safety while on site. The main problem last year was the discovery of asbestos found in a dog kennel, which had accidentally been disturbed. This led to a further search for asbestos, and the Asbestos Register updated . Some of the asbestos was removed professionally at a cost of £1,944.00. Members were warned that there may be more asbestos on plots, which, if found must be reported to a committee member. The policy is that tenants involved are given the option of the committee removing the asbestos or they can keep it, fully aware of the risks. When they give up the plot, the asbestos will be removed professionally. Further expenditure to the extent of a couple of thousand pounds at to-days prices will be needed. The Health and Safety Risk Assessment been reviewed and revised. Members were also reminded not to push a car if stuck in mud. Three comments were made about possible asbestos and window frames on plots. Chris Othen will follow them up.

PLOT INSPECTIONS; Sundays 28 April and 30 June.

PROPOSITIONS & GENERAL DISCUSSION;

- 1) Football Club; Bob had been in contact with the new management, who intend to install CCTV, have improved the building and have agreed to help us with cost of maintaining the roadway. Bob indicated that we could contribute towards the cost of the CCTV which would enhance our security.
- ii) Although our expenses for next year are not expected to be high, we could be involved in paying for more asbestos removal and the cost of the CCTV, so Bob suggested that the committee is given the authority to increase rents up to a maximum of £5.00 in 2020. After a short discussion, this was agreed proposed by Bill Suckling and seconded by Steve Essex.
- iii) Ruth Harris mentioned that there will be day trip organised by the local Dahlia Society to Wisley Royal Horticultural Society Gardens in early September. Please see Ruth if interested.
- iv) Peter Spencer asked for helpers who could be contacted when deliveries are expected at the shop.
- v) Steve Essex raised a query about the car park at the football club, but currently, nothing is known about that.
- vi) Ruth noted that working parties are sometimes needed to help with general maintenance of the site and requested that people who are willing to help on an occasional basis, see her.

There being no other business, the meeting closed at 8.10pm.

Signed.....

Date.....