

# ST JOHN'S ALLOTMENT ASSOCIATION 1983

## AGM 2023

### Health and Safety Report

We need a volunteer to be our Health and Safety Officer. A basic knowledge of the subject is required. You will need to review our main Risk Assessment, Mowing Risk Assessment and Shop Risk Assessment annually, keep the Asbestos Register and Incident Record up to date and prepare risk assessments for activities such as working parties. You will be a member of the committee and report on Health and Safety at each committee meeting and at the AGM.

The committee does its best to ensure that the allotments are safe for tenants, families and visitors. Please note:

- It is the tenants' responsibility to work and act safely when on the site.
- Please take care of yourself, your friends and neighbours. Over the years at least two lives were saved when tenants checked up on their neighbours and discovered they needed hospitalisation.
- Take a mobile phone with you when you go to your allotment, and let someone know where you are.
- There is no first aid box on the site.
- Make sure you have tetanus immunisation.
- Don't approach suspicious looking strangers/intruders when you are alone.
- Be aware that there is asbestos on site. Let any committee member know if you find any. Do not disturb it. Leave it where it is.
- Do not keep anything valuable on site, or secure it thoroughly. We have been targeted by professional thieves in the past.

#### **Covid 19**

We have taken the advice of the National Allotment Society in the operation of the site. Members must follow government guidance.

#### **Incidents**

There have been no incidents in the previous year.

#### **Calling the Emergency Services**

The allotment site does not have a post code, but the Football Club does. It is CV8 1FA (think: 1 Football Association). The 'What Three Words' locator code for the site is 'Adding Body Critic'. This information is on the notice board at the back of the trading shed. It is a good idea to keep this information on your mobile phone.

#### **Risk Assessment**

Has been reviewed.

#### **Cartroads**

It is important to keep these clear for access by the Emergency Services.

#### **Gypsy Lane**

Please observe the 10mph speed limit.

If you have any concerns about health and/or safety please let me, or any committee member know.

Ruth Harris  
April 2023